



VIRTUAL INTELLIGENCE PROVIDERS, LLC

VIP Technical Writing and User Documentation Services and E-Learning

Our Consulting Services

Are you looking to outsource project work?

VIP provides a comprehensive set of services for all your training, documentation, and web-based content. VIP is a documentation and training development company supplying talented professionals to create and write high-quality materials in a timely, cost-efficient manner. VIP is a Houston-based organization specializing in:

- **Technical Documentation**
- **Training Design and Development for Classroom**
- **Structured Writing and Documentation for Paper and Web**
- **Interface Design and Evaluation for Sites and Applications**
- **Structured Writing for Business Communications**
- **e-Learning**

Technical Writing

VIP's consultants are experienced in the technical as well as the functional aspects of business and technology. We work equally well with engineers, scientists, and the most non-technical end users. We take pride in our ability to translate even the most technical information and jargon into user-friendly terms that anyone can understand.

Training Design & Delivery

Training is one key to success for your business. Virtual Intelligence Providers, LLC works closely with you to design a highly individualized training program to ensure that you and your company become proficient in any area you are set to train your employees.

Full-Cycle Development

Whether you need a one-hour web-based instructional program or a two-week classroom curriculum for new hires, we have the expertise and resources to develop your training solution, from analysis to implementation. We use a time-tested, performance-based approach to developing instruction that is guaranteed to improve performance and satisfy your business objectives. We capitalize on our diverse experience to develop training for classroom, CD-ROM, and the Web in such areas as:

- Standard Operating Procedures
- End-User Systems
- Customer Service
- Technical Skills
- Soft Skills
- Sales
- HR



VIP's Benefits:

- **Rapid Documentation Development (VIP-Tool Box™)**
- **Structured Writing and Documentation for Policies and Procedures**
- **Structured Writing for Technical and Operational Processes**
- **Structured Writing for Business Communications**
- **Standard Operating Procedures**
- **Training Design and Delivery**
- **Interface Design and Evaluation**
- **Hybrid e-Learning Solutions (Synchronous and Asynchronous Training)**
- **Documentation is easily converted to Web or document management systems**

Please address your questions or comments to Sonia Clayton.
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